CAESAR v. 9.2

Student Financials

Using the NU Customer Accounts Page

NAVIGATION

From your Administrator Homepage, click on the lassic Home tile, and navigate from the Main Menu to NU Customer Account

 $The {\tt Term} \ {\tt Detail} \ {\tt section} which \ {\tt displays} the itemized detail transaction {\tt sorthese} best the {\tt sector} the {\tt selected} term.$

ID Section tt#͕3 11.52 29d3.8-0.003 Tw 0.21 Tc 0 Tw 1.542 0 Tdc Tc 0.01 Tw oun Td 4Qc

Grand Total Section

The second section of the page displayes sumof all charges and payments adeto the student's account but may not include payments adethrough Quik PAY or peer Transfer (for international students) in, at least, the ast 48 hours (or 2 business days).

- The Account Balance is the student's overall accumulative actual account balance not including AnticipatedAid.
- The Anticipated Aid is the overall accumulative total amountanticipated financial aid pending disbursement to this point.
- The NetBalanceis the student'sverall accumulative current account balance including AnticipatedAid. (In otherwords,the Account Balanceminusthe

ID Section Details

The ID Section contains the student's D (EmpIID) and Name. In addition, the Equation Variables link (Equtn Var) which contains attribute information, the Unapplied Deposits ink (UnappDep) which displays unapplied be posits and the Academid nformation link (Acad Info) which displays registration information all appear here.

1. The Equtn Var link:

Click on the EqutnVar link to accest the EquationVariablessub-page. This sub-paged is plays EquationVariable information by term. Use the scroll buttons to scroll betweenCareersUse the scroll buttons at the next level to scroll betweenTerms.

TheEquationVariablesaredescribedbelow:

Equation Variable

Description Faculty/Staff

F/SCode

2. The Unapp Dep link:

The UnappliedDepositssub-pagedisplaysinformationconcerning deposits, hich havebeenposted to the student'account but not et applied to charges.

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Clicking on the Academic Plan linkocated to the right of the term you wish to select will display the AcademicInformation, Academic Plansubpage. This pagedisplays the student's academic plan history. You can scroll through the terms to view the student's plans.

Clicking on the Enrollment link located to the right of the term you wish to select will display the AcademicInformation, EnrollmentSummary subpage. This pagedisplays the classes in which the student is enrolled for the term. Information about each class is provided, including: classnumber, number of units and the Add or Drop date.

Thescroll buttonallowsyou to view additional classes for the selected erm as needed or click <u>View All</u> to view all classes the student enrolled in for the selected erm (including all dropped courses).

While in the Enrollment Summary suppage, clicking the Class Info link network a specific class will provide additional information about that class chas where the classmeets, when the class neets and the instructor ame

4. Negative Service Indicator

Clicking the icon will open the Manage Service Indicatous sagewhich displays the type of hold and the eason for the hold.

5. Positive Service Indicator

Clicking the icon will open the Manage Service Indicatous sagewhich displays the type of hold and the eason for the hold. Inmany cases the positive service indicator confirms a student record has been audited and transcript can be released if requested.

6. FERPA

FERPAstands for the Family Educationa Rights and Privacy Act. A FERPA icon on a student's NU Customer Account pagemeans a student has requested o invoke FERPA to block the release of irrectory Information At Northwestern University, Directory Information is limited to:

- name
- local and home address and telephone
- e-mail address
- school or college
- class
- major field of study
- dates of attendance
- enrollment status
- expected graduation date
- degrees and awards received
- the most recent educational institution attended
- weight, height and age of members of varsity athletic teams
- photograph of the student taken for University purposes, such as a WildCard photograph

Directory information also includes class rosters listing students in a Northwestern academic course; such rosters may only be used for the purpose of conducting that course. In addition, directory information includes NetID, but NetID will be used for intermembrus use only.